

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

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December 18, 2018
7:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of November 19, 2018
 - B. Approve Administrative Board Executive Meeting Minutes of November 19, 2018
3. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts
 - D. Cash Flow Summary
 - E. Water Accounts Receivable Analysis
 - F. Financial Statements
 - G. Present Schedule of 2019 Administrative Board Meetings
 - H. Present Schedule of 2019 Holidays
 - I. Assign Performance Reviews to Administrative Subcommittee – P. Driscoll
 - J. Auditor Discussion – P. Driscoll
4. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Disposal of Assets
 - E. Water Quality – Update
 - 1) TTHM Testing
 - F. RIDOH Updated Regulations
 - G. Union Street Pump Station Update
 - H. Union Street Pump Station Resolution
 - I. AMI System Update
 - J. Lawn Mowing Bids Discussion
 - K. Request Closing Office at Noon on December 24, 2018
5. REPORT FROM LEGAL COUNSEL

CONTINUED

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6. EXECUTIVE SESSION 42-46-5 (a) (2)
 - A. Litigation: 42-46-5 (a) (2)
 - 1) Middle Creek Farms, LLC – Update
 - 2) Failed Water Meter – Customer Damage Incurred
 - 3) Newport PUC Rate Filing
 - B. Vote Regarding Disclosure of Votes and Disposition
 - C. Adjourn Executive Session
7. RETURN TO OPEN SESSION
 - A. Disclosure of Executive Session Votes and Disposition of Minutes

8. ADJOURNMENT

Posted – 12/14/2018

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.