

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

Page 1 of 2

September 13, 2018
7:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. CORRESPONDENCE
 - A. Letter from Marlene Harrington, re: Thank You to Office Staff
 - B. Draft Zoning Board Decision, re: Special Use Permit
3. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of August 21, 2018
 - B. Approve Administrative Board Executive Meeting Minutes of August 21, 2018
 - C. Review Administrative Subcommittee Meeting Minutes of August 31, 2018
4. ADMINISTRATIVE SUBCOMMITTEE
 - A. Recommendation for Approval and acceptance of FY-18 Financial Audit
5. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Approve the Electronic Payment for 2002 Bond Principal and Interest in the amount of \$12,793.13
 - C. Budget to Actual
 - D. Summary of Bank Accounts
 - E. Cash Flow Summary
 - F. Water Accounts Receivable Analysis
 - G. Financial Statements
6. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Disposal of Assets
 - E. Union Street Pump Station Update
 - F. Banking/Line of Credit Update
 - G. Water Audit FY-18
 - H. WSSMP FY-18
 - I. Sprague Street Bridge Proposed Work
 - J. Fixed Electricity offer discussion
 - K. Request Authorization to Solicit Proposals for General Legal Counsel for Calendar Years 2019, 2020 and 2021
7. REPORT FROM LEGAL COUNSEL

CONTINUED

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Page 2 of 2

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8. EXECUTIVE SESSION 42-46-5 (a) (2) (7)

A. Litigation: 42-46-5 (a) (2)

- 1) Middle Creek Farms, LLC – Update
- 2) Summons –Angela Beth Arruda vs. PWFD
- 3) Newport PUC Rate Filing

B. Investment of Public Funds: 42-46-5 (a) (7)

- 1) Investment of PWFD funds/Contract negotiations for rate expert retention

C. Vote Regarding Disclosure of Votes and Disposition

D. Adjourn Executive Session

9. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

10. ADJOURNMENT

Posted – 9/11/2018

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**